

Email Settings

Settings for Outlook and Smart Phones



CME Websites • {Code Media Essentials}
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Incoming Mail Settings

- ▶ Username is your full email address
- ▶ If you need your password, contact CME.

POP ACCOUNT SETTINGS

INCOMING SERVER: pop.gds.us
ENCRYPTION: SSL
PORT: 995

Set Advanced Setting "Keep on Server" for 14 (or more) Days

POP accounts download and store email on your personal computer or phone. This is the simplest email to manage and use.

IMAP ACCOUNT SETTINGS

INCOMING SERVER: imap.gds.us
ENCRYPTION: SSL
PORT: 993

IMAP accounts store mail on the CME email server and your mail program simply reads the mail on the server. This configuration is ideal if you are monitoring the email account with multiple devices.

The drawback to IMAP is that storage space for email is limited by the space available to your account on the email server. (This varies by hosting package and account.)

Outgoing Mail Settings

- ▶ Username is your full email address
- ▶ If you need your password, contact CME.

SMTP ACCOUNT SETTINGS

OUTGOING SERVER: smtp.gds.us

ENCRYPTION: SSL

PORT: 465

PASSWORD AUTHENTICATION REQUIRED

You must checkmark a box that says something like: *My Outgoing (SMTP) Server Requires Authentication.*

If asked, the type of authentication is Password authentication.